From: Jill Braff </O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP

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BRAFF>

To: Phil Spencer; Matt Booty

CC: Haiyan Zhang; Mary McGuane (SHE/HER)

Sent: 2/10/2021 7:05:47 PM

Subject: Prep Session for Z/B Mtg on 16th

Hi Phil/Matt,

When we meet up later today, it's a quick touch base among us to get aligned ahead of our Tues (16th) planning session with ZM. Thinking we'll focus on the Big Rocks with them.

Potential topics:

- Check-in on how they are doing and how the teams are doing;
- Talk through aligning on top level financials
- · How we think about exclusivity
- Are we aligned on day one Game Pass
- How are releases going (Starfield, Omen, other)

Reminder, attendees for the 16th are:

Z/B

Jamie

Todd Howard

Todd Vaughn

Cindy (CFO)

Grif (GC)

Xbox

Phil

Matt

Tim

Linda

Jill

Jerret (OOF for 1st mtg)

Cadence for this new series is every two weeks until end of March (and then we'll move to quarterly potentially).

Talk soon -

Jill