

**From:** Morrison, Jacqueline [/O=CEPHALON/OU=US01 ADMINISTRATIVE GROUP/CN=RECIPIENTS/CN=JMORRISO]  
**Sent:** 2/16/2006 8:40:38 PM  
**To:** Amurao, C. Vanessa [camurao@cephalon.com]  
**Subject:** RE: Completed Program - You are required to add Attendees

Hi Vanessa,

That's great to hear your program went so well! I'm glad Dr. Singer did such a good job.

The only thing you need to do is fax me the certificate form. I will be home on Friday, so call me first so I can turn my fax on.

Congratulations for completing your first MEP. I look forward to many more.

Jackie Morrison  
Area Manager- Pacific Northwest  
Pain Care Division  
Cephalon  
415-613-1493

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**From:** Amurao, C. Vanessa  
**Sent:** Tuesday, February 14, 2006 6:29 PM  
**To:** Morrison, Jacqueline  
**Subject:** FW: Completed Program - You are required to add Attendees

Hi Jackie,

The program went great Monday! Singer said it was one of the best he's done. We should be seeing higher doses from Hogan and Jung in the future. I updated my attendees...I had 2 prescribers (as planned). Do I need to enter in the non-prescribers' names? Is there anything else I need to do? I already faxed in the MEP certification forms.

Thanks,  
Vanessa

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**C. Vanessa Amurao**  
**Pain Care Specialist**  
**vm: (800) 782-3656 ext. 56172**  
**fax: (206) 484-5550**

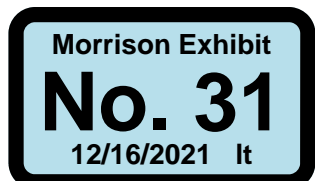


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**From:** cephalonevents@cogenixdirect.com [mailto:cephalonevents@cogenixdirect.com]  
**Sent:** Tuesday, February 14, 2006 12:30 AM  
**To:** Amurao, C. Vanessa  
**Cc:** cephalonalerts@cogenixdirect.com; Morrison, Jacqueline  
**Subject:** Completed Program - You are required to add Attendees

You are required to enter "Attendees" for a completed Program no later than seven (7) days after completion. Follow the instructions below to add and edit "Attendees" to the below referenced program.

**Meeting Name:** 06-OB-A3221-05-1  
**Territory Number:** 32210005  
**Rep Name:** Vanessa Amurao  
**Date of Program:** 02/13/2006  
**Product:** Actiq  
**Topic:** Actiq Pharmacology



**Speaker:**

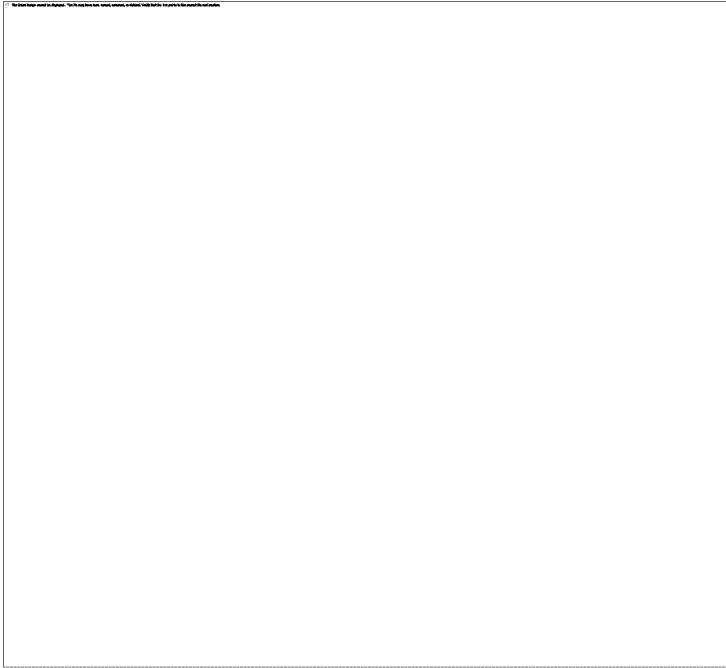
Robert Steven Singer

**Program Location:**

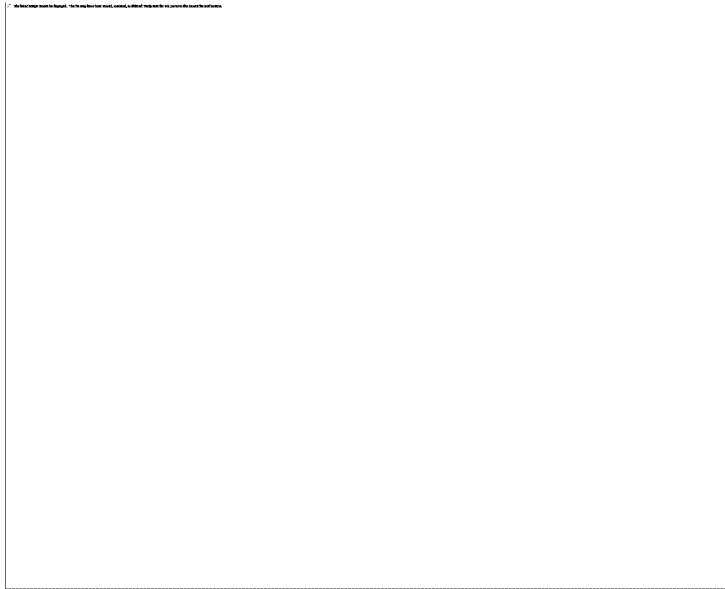
Dr. Sharon Jung's Office

**Instructions for confirming Program Attendees:**

1. Open the MEP Planning System and click on the "Program List" tab.
2. Click on the blue hyperlink of the specific program you want to enter attendees for.



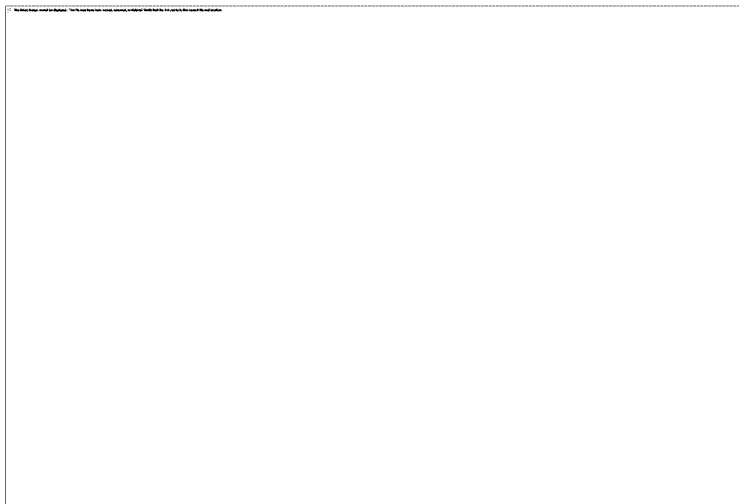
3. The Attendee section will appear and you will be able to do the following
  - on  
Identify the status of "Proposed" attendees
  - on  
Add additional Attendees
  - on  
Identify Non-Prescribers and Prescribers without their own DEA



4. To change the Attendance Status simply click the status drop down, identify the appropriate status and click on the "Update Attendee Status" button.
5. If an attendee(s) does not have a DEA or is not a target physician you can simply record them using the count section within the Attendees section.



6. To add additional attendees click on the "Add Attendee" button, the "Add Attendees" screen will appear.



7. Your targeted physicians will be available for selection, you can double click on a physician or highlight and hit the Add>> button.
8. If a physician does not exist in the pick list, you can manually add them by entering their First Name, Last Name and DEA and hitting the "Add Attendee" button.
9. After you have identified the program attendees hit the "Save Attendee" button which will take you back to

the Attendee section.

10. The Add/Edit attendee process is now complete!

If you have questions, please contact your Area Business Manager.

This email is an AutoAlert generated by [www.cephalonspeakerprograms.com](http://www.cephalonspeakerprograms.com)

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