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**From:** [REDACTED]  
**To:** [REDACTED]  
**CC:** [REDACTED]  
**Sent:** 7/14/2021 4:33:35 PM  
**Subject:** RE: EOC Activation today at 1500 - Echo Day Shift

Hi [REDACTED]

No worries. Would you mind advising on who that night person may be? I ask because I am the company trainer for Everbridge and we have been running low on available personnel having identified staffing gaps.

Both myself and [REDACTED] (current EOC Coordinator) have been filling both the Coordinator & Comms Tech roles (doubled up at times) for a number of weeks.

Not trying to stir any pots... this is strictly for info gathering.

Thank you,

[REDACTED]

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**From:** [REDACTED]  
**Sent:** Wednesday, July 14, 2021 4:26 PM  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: EOC Activation today at 1500 - Echo Day Shift

Hi [REDACTED]

Thank you for notifying me regarding your availability and the overlap. With you covering the EOC for an extended period of time due to staffing conflicts, I ask that you please take care of yourself and let us know if you need help or a break. If need be, we can call upon our night-shift Comms Tech Specialist or people on other teams to support.

Please stay safe and keep us updated.

Thank you,

[REDACTED]

**Business Finance Analyst**  
Electric T&D Maintenance | [REDACTED]

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**From:** [REDACTED]  
**Sent:** Wednesday, July 14, 2021 4:15 PM  
**To:** [REDACTED]  
**Subject:** RE: EOC Activation today at 1500 - Echo Day Shift

Hi [REDACTED]

I am have been covering the Communications Unit Lead (renamed Communication Tech Specialist) position for the past 4-1/2 weeks due to a staffing issue. I am on point for this activation and doubling for both Echo & Foxtrot.

Comms have already been established with the EOC Coordinator [REDACTED] and Liaison [REDACTED]

Regards,

[REDACTED]  
Emergency Management Specialist, Expert  
EP&R Strategy and Execution, Prevention Team  
Pacific Gas & Electric Company  
[REDACTED]

**From:** [REDACTED]  
**Sent:** Wednesday, July 14, 2021 3:50 PM

**To:** [REDACTED]

**Cc:** [REDACTED]

**Subject:** EOC Activation today at 1500 - Echo Day Shift

ECHO Team,

The EOC has been activated today, 1500 7/14, to support the Dixie Fire event. A check-in meeting may be scheduled this afternoon, please be on the lookout in case.

ECHO team: We are on the day-shift until 0600 on Monday, July 19<sup>th</sup>. **Please reply to confirm your availability by COB today or if someone else will be helping with your role as soon as possible.**

Foxtrot Team: Night-shift

Here are our LOGS objectives:

- By 1800 7/14 Check availability of LOGS staffing
- By 1600 7/14 Notify MTCC to be available to activate
- By 1700 7/14 Verify ESPs(Emergency Service Providers) availability to support if needed
- By 1700 7/14 Determine support needed for local LOGS
- By 1700 7/14 Determine any potential impacted PG&E facilities

Logistics Section		
Position	Echo	Echo Phone
Logistics Chief	[REDACTED]	[REDACTED]
Deputy Logistics Chief	[REDACTED]	[REDACTED]
Service Branch Director	[REDACTED]	[REDACTED]
Support Branch Director	[REDACTED]	[REDACTED]
Environmental Unit Leader	[REDACTED]	[REDACTED]
Environmental Support	[REDACTED]	[REDACTED]
Facilities Unit Leader	[REDACTED]	[REDACTED]
Ground Support Unit Leader	[REDACTED]	[REDACTED]
Physical Security Unit Leader	[REDACTED]	[REDACTED]
Hotels/Berthing Support Unit Leader	[REDACTED]	[REDACTED]
Hotel/Berthing Unit Support	[REDACTED]	[REDACTED]
Base Camp/Staging Area Support	[REDACTED]	[REDACTED]

Mutual Assistance (MA Lead)	
MA Coordinator	
MA Support	
MA Field Liaison	
Logistics Reporting Leader	
Communications Unit Leader (SWN)	
Admin/Food Unit Leader	
Admin/Food Unit Support	
Supply Unit Leader	
Service/Materials Buyer	
Land Acquisition (Coordinator-Intake)	
Land Acquisition (Data Manager)	
Land Acquisition (Overnight)	
MTCC Unit Leader	
MTCC Deputy	

Thank you,

Deputy LOGS Chief

**Business Finance Analyst**

Electric T&D Maintenance