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To: Sent: Subject:

7/14/2021 3:31:09 PM Fwd: Staffing Schedules

Hello all,

Redacted for Privilege

and I have worked out the day

schedule for the rest of our shift as follows:

Wed, 7/14: Day - _______ Night -Thurs, 7/15: Day - _____ Night -Friday, 7/16: Day - _____ Night -Saturday, 7/17: Day - _____ Night -Night -

Sunday, 7/18: Day -Night -

If you all could complete your schedules for the rest of the shift, we can send this back to EP&R and Cat.

Thanks,

| Pacific Gas & Electric Company

Chief Counsel Pronouns: he/him/his

From: Sent: Wednesday, July 14, 2021 3:05 PM To: Cc: Cocard, Cat Subject: Staffing Schedules Team: The EOC is being activated today to manage the response to the Dixie Fire.

Please remember to notify EP&R and Cat of which Legal Officer is on call for each shift. It would help enormously if Day and Night shifts coordinate and send a single email identifying who's on call for each shift for your week – see example below. It would be MOST helpful to provide this list BEFORE the Friday BEFORE your shift, so EP&R can include these shifts on the weekly email. Otherwise the EOC doesn't know whom to invite to meetings, etc. when it's activated.

EXAMPLE

Monday, July 19: D: LEGAL OFFICER NAME N: LEGAL OFFICER NAME Tuesday, July 20: D: LEGAL OFFICER NAME N: LEGAL OFFICER NAME Wednesday, July 21: D: LEGAL OFFICER NAME N: LEGAL OFFICER NAME Thursday, July 22: D: LEGAL OFFICER NAME N: LEGAL OFFICER NAME Friday, July 23: D: LEGAL OFFICER NAME N: LEGAL OFFICER NAME Saturday, July 24: D: LEGAL OFFICER NAME N: LEGAL OFFICER NAME Sunday, July 25: D: LEGAL OFFICER NAME N: LEGAL OFFICER NAME

Thanks,

Managing Counsel, Gas and Electric Operations Pacific Gas and Electric Company