
From: [REDACTED]
To: [REDACTED]
Sent: 7/14/2021 10:58:48 AM
Subject: RE: Caribou Operations Meeting - 7/14/2021 Notes

Classification: [Internal](#)
Reviewed!

[REDACTED]
Potter valley Operations
[REDACTED]

From: [REDACTED]
Sent: Wednesday, July 14, 2021 8:32 AM
To: [REDACTED]
Subject: Caribou Operations Meeting - 7/14/2021 Notes

Ops –

A summary of our meeting via conference call on 7/14/21. [REDACTED] and I attended.

Safety

- Dixie Fire
 - This fire started in the afternoon on 7/13 across from Cresta Dam.
 - Currently burning upslope and to the North with no impacts other than loss of power to Cresta Dam.
 - It has the potential to de-energize the Caribou – Table Mountain 230kV line and island Caribou.
 - Be alert while travelling through the area as there will be many distractions and distracted drivers.
 - We will continue to monitor conditions and impacts.
 - Air quality may be impacted and we have masks available for use.
 - SAFE-1042S, Wildfire Smoke Exposure Standard is attached.
- Tailboards
 - Reviewed safety tailboards (attached).
 - Driving Safety, Close Quarters Driving Safety Blitz Results (7/8/21)
 - Driving Safety, Close Quarters Driving Appendix (7/7/21)
 - Safety Tailboard, Snake Awareness and Bite Avoidance
 - Daily Driving JSA
 - Please continue to perform your daily driving JSA and update them based on changing conditions.
 - Road Hazards
 - Caribou 1, Unit 1, Major Outage
 - Significant increase in traffic along Caribou Road due to outage activity.
 - Keep our speeds down and call out traffic on company radio.
 - Caribou Road
 - Reminder for everyone to call out with their radio when heading up the road and leaving the PH.
 - Campgrounds are open and busy at times.
 - Let's keep our speeds down and stay alert.
 - Fatigue
 - Continue to monitor your levels of fatigue.
 - Contact me or the Switching Center if you can't get in touch with me to have a conversation if you are feeling fatigued.

- Daily JSA Protocol
 - Daily 07:30 call to discuss the day's planned/anticipated work.
- Weather Forecast
 - More seasonable weather this week through the weekend.
- Heat Illness
 - Stay hydrated.
 - Monitor yourself for signs of heat illness.
 - Take frequent breaks and cool down rests in air conditioning.
 - Avoid working alone while performing strenuous activities. Request help if needed.
 - Stop the job/task and seek help if you feel signs of heat illness.
 - Have an emergency plan and keep good communication with your Supervisor.
- Fire Season
 - Review the daily Fire Index and be aware of the current fire conditions.
 - Comply with all aspects of TD-1464S
 - Ensure that all our vehicles have the following:
 - Fire extinguisher
 - Shovel
 - 5 gallon water backpack filled with water
- Wildlife
 - Watch out for rattlesnakes at our facilities.
 - Be on the look-out for spiders and snakes at the fuel islands.
- COVID-19 Updates
 - For COVID-19 HR related questions about PG&E's work rules, time coding, etc., please call [REDACTED]
 - **Complete your Live Safe Daily Health checks each day you work.**
 - If you're sick or know you will answer "I Disagree" to any of the questions, stay home, don't come to work, give me a call and we will discuss next steps.
- CareOnSite [REDACTED]
 - **Please let me know and contact COS for any pain, discomfort or soreness you may be experiencing.**
 - If you're not sure if the issue originated during work hours, I'd recommend you contact COS and have them help you understand or determine what caused the issue.
 - The requirement is to contact COS within 24 hours of an injury or potential injury, so you receive the professional medical care.
- Industrial Athlete
 - [REDACTED] joined the call this morning and provided information on hand and forearm wellness (see attached PowerPoint).
 - [REDACTED] or [REDACTED] can be reached for any Industrial Athlete needs you may have.

Outages & Scheduled Work

- Caribou 1, Unit 1 Major Outage
 - 3/2/21 to 1/15/22
- Potter Valley Annual Outage
 - 7/11/21 to 8/6/21
- Oak Flat Annual Outage
 - 7/13/21 to 7/26/21
 - [REDACTED] will support the switching on 7/26.

Other Items

- Generation OT Policy (effective June 3, 2021)
 - All overtime beyond shift coverage, paid travel time to alternate HQ, shift turnover and daily driving JSA time will need my approval prior to working the overtime.
- Standby Generator Logging
 - Belden Dam, Scott Dam and Van Arsdale standby generators require logging of run time.
 - Belden Dam
 - The Run Time Log will be kept at Caribou SC.
 - The Board Operator will record run time of the generator based on SCADA alarming.
 - Please review the Belden Dam Standby Generator Binder which includes PG-2101P-01 (Permitted Stationary Generator and Fire Pump Engine

Compliance), Run Time Log, Annual Summary.

- Water Crew will be managing the Fuel Delivery Log.
- Voltage Limits/Alarms
 - [REDACTED] setup alarms up SCADA .
 - Operators select Min, Normal, or Max as the voltage order changes.
 - Log adjusted or confirmed voltage alarms in ODMS.
 - Requested voltage schedule template to be modified to include voltage alarm modes.
- Caribou Camp Assessment
 - Week of 7/26
 - I will need copies of keys to access inside of each cabin.
- Radio Replacement
 - Truck and handheld radios will be replaced the week of 7/19 & 7/26 at the Flat.
 - We will need to schedule a day and time for each vehicle radio to be changed out.
 - More to come.

Please let me know if you have any concerns or questions.

Thanks,

[REDACTED]