

From:



To:

Sent: 7/14/2021 3:14:43 PM

Subject: Re: Staffing Schedules



Chief Counsel

Pronouns: he/him/his



From:



Sent: Wednesday, July 14, 2021 3:05:47 PM

To:



Cc:

Subject: Staffing Schedules

Team: The EOC is being activated today to manage the response to the Dixie Fire.

Please remember to notify EP&R and Cat of which Legal Officer is on call for each shift. It would help enormously if Day and Night shifts coordinate and send a single email identifying who's on call for each shift for your week – see example below. **It would be MOST helpful to provide this list BEFORE the Friday BEFORE your shift, so EP&R can include these shifts on the weekly email.** Otherwise the EOC doesn't know whom to invite to meetings, etc. when it's activated.

EXAMPLE

Monday, July 19:

D: LEGAL OFFICER NAME

N: LEGAL OFFICER NAME

Tuesday, July 20:

D: LEGAL OFFICER NAME

N: LEGAL OFFICER NAME

Wednesday, July 21:

D: LEGAL OFFICER NAME

N: LEGAL OFFICER NAME

Thursday, July 22:

D: LEGAL OFFICER NAME

N: LEGAL OFFICER NAME

Friday, July 23:

D: LEGAL OFFICER NAME

N: LEGAL OFFICER NAME

Saturday, July 24:

D: LEGAL OFFICER NAME

N: LEGAL OFFICER NAME

Sunday, July 25:

D: LEGAL OFFICER NAME

N: LEGAL OFFICER NAME

Thanks, [REDACTED]

[REDACTED]
Managing Counsel, Gas and Electric Operations
Pacific Gas and Electric Company

[REDACTED]