
From: Cortana <cortana@microsoft.com>
To: [REDACTED]
Sent: 2/24/2021 7:04:59 AM
Subject: Your daily briefing
Attachments: blue_checkmark_in_circle.png; BookFocusTime40pxIcon2x.png; delete_2x.png; green_checkmark_in_circle_2x.png; red_x_in_circle.png; remind_next_week_16px_2x.png; remind_tomorrow_16px_2x.png; small_green_checkmark_in_circle_2x.png; thumbs_down_dislike_2x.png; thumbs_up_like_2x.png; todo_brand_16px_2x.png; transparent_square.png

Hi [REDACTED]
It's a new day!



Prepare for today's meetings

[View all meetings](#) 

8:30 AM – 9:00 AM

[Weekly PM/PCA Meetings - 2020 Series](#)

Teams Meeting

I found 1 document that looks related to this meeting.



[5MM EO Work Priority for 2021_02.09.2021 update.pdf](#)

Related document by [REDACTED]

9:15 AM – 10:15 AM

[Hardening Action item calls-Director required 1x per week. - See updated notes.](#)

Microsoft Teams Meeting

I found 1 document that looks related to this meeting.



Meeting Notes - 2021-2-17 Hardening Action Items - Director required 1x per Week.docx

Related document by [REDACTED]



Commitments and follow-ups

[REDACTED]
[EDRS 2021-11689 ready for your review](#)

2 days ago they asked, "Please review the EDRS request 2021-11689 at your earliest convenience and I will submit once I have your approval."

[REDACTED]
[Pending approval PR493229](#)

Yesterday they asked, "Can you please hit approve, then we can get it to sourcing?"

[REDACTED]
[RE: O8W-PM 35217268, 35224712, 35224713 - Bucks Creek 1101 Phase 1,2&3 - Pre-Engineering Meeting](#)

Yesterday you said, "This project is unique in that I will need to work with the RR and Caltrans upfront to be able to correctly scope the project."

Did you find this email helpful? [Send feedback](#)



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